

Casework Allocation Policy for Pleasanton Art League Shows at Museum on Main

1. **Artists requiring casework are strongly encouraged to contact the museum curator ahead of the show regarding their display space needs.**
 1. This communication should include the approximate number of pieces involved, the approximate size of the footprint they take up on display, and the minimum necessary clearance for the tallest ones.
 2. It is particularly important to know whether your submission will include pieces that require more than 10" of vertical clearance, and how many.
 3. This communication may also include requests for particular locations in the gallery.
2. **Artists who provide the above information in advance will receive preferential consideration in space allocation.**
3. **The final allocation of case space—in quantity, in location, or in any other respect—lies within the discretion of the Curator.**
 1. If insufficient space exists to accommodate every artist's request in full, artists may receive less space than requested.
 2. The location of casework and the assignment of locations may change from year to year, depending upon considerations including but not limited to safety, ADA compliance, and aesthetic effect upon other parts of the show.
4. **This policy may be applied to other exhibits hosted at Museum on Main as the Curator deems appropriate.**